

Preparing for P2

Project Management Business Process (PMBP) Initiative



Executive Summary

Introduction

The purpose of this Guide is to address questions related to the preparation for local implementation of the P2, the program/project management tool that supports the Program and Project Management Business Process (PMBP). This document will provide users with a ready reference guide and sources for additional assistance to help prepare for the deployment and implementation of P2 in local offices.

This guide is not intended to be a P2 User's Manual, as the complete manual will be provided when the application is deployed at the respective sites. To reference questions already addressed by the P2 Project Delivery Team, please refer to the [PMBP Frequently Asked Questions](#) document found on the PMBP Portal. This document is an executive summary of the Preparing for P2 Guide. The complete Guide will be provided to USACE employees as a component of the PMBP Deployment Kit.

Who Will Use This Document?

All USACE employees participating in Phase I of P2 deployment and implementation should use this Guide as a reference tool to prepare for P2 deployment. Phase I includes HQUSACE/MSC/Center/District resources from the Military, Civil Works, Environmental, Research and Development and International and Interagency Services mission areas.

The USACE employees who have the most to gain from this Guide fall into these categories:

- **District/Division Commanders** who need to possess a high-level understanding about what P2 means for their organizations from a leadership perspective.
- **PMBP Deployment and Implementation team members** who are responsible for preparing HQUSACE, MSCs, centers and districts for the deployment and implementation of P2.

This group includes:

- Regional Working Group (RWG) members who will be helping their organizations prepare to implement P2.
- Information Management office staff who are responsible for preparatory work including ensuring that desktop and LAN requirements are met. The IMO will also assist the P2 Deployment team with technical issues.
- **Project and Program Managers** who are responsible for managing the project or program delivery teams and ensuring the customer's requirements are met and that the project/program is accurately maintained in P2.
- **Project Delivery Team members** who are responsible for updating and progressing the activities in P3e (or Primavision) for which they are responsible.
- **System Administrators** who are responsible for initiating new projects in P2.

- **Resource Providers** who are responsible for determining the availability of resources for project delivery teams or program delivery teams utilizing resource information in P2.

For a summary listing of the job roles ("actors") outlined in the PMBP Manual, refer to the [Desk Manual](#). For a detailed explanation of the roles and responsibilities of each "actor," refer to the [Roles and Responsibilities](#) reference document in the PMBP Manual.

How to Use this Guide

- Use this document to understand the relationship between P2 and the PMBP and the relationship between P2 and other automated information systems.
- Use this document to educate your local Command about the new P2 product being deployed in the near future. Program/Project Managers and Project Delivery Team members should be some of the first individuals to read it from front to back cover.
- Use this document to better understand and prepare for the technical requirements that must be met to successfully implement the P2 software.
- Note that specific instructions for PROMIS data conversion and other detailed subjects are not available at the time of preparing the Guide. Therefore, additional white papers will be developed and provided to USACE before P2 deployment begins. The white papers will be made available through the PMBP Portal and communicated to local senior leadership.
- Note that some of the information contained in this Guide has not been finalized and is provided to explain the requirements and possible strategies being considered.

How This Guide Is Organized

This Guide consists of eight parts.

Part I: What P2 Will Do For You

Part II: P2 Roles and Responsibilities

Part III: How P2 Is Put Together

Part IV: Your Hardware, Software and Connectivity Needs

Part V: How P2 Will Be Delivered to You

Part VI: Training You Need to Use P2

Part VII: How You Will Get Help

Part VIII: How P2 Will Be Updated and Maintained